

RIVERS PROJECT MANAGER

WILDLANDS RESTORATION VOLUNTEERS



Status: Full-Time (preferences for Part-Time can also be considered, min. 32 hrs./wk.)
Location: Fort Collins or Longmont, CO
Job Announcement Date : Jan. 11, 2022, revised Jan. 13

Wildlands Restoration Volunteers seeks an experienced individual who is passionate about WRV's mission to heal the land and build community to plan and lead projects primarily in our Rivers program, as well as Trails or other WRV program areas as needed. This is a new position on our growing Program Team, which collectively plans and implements over 200 volunteer restoration events across Colorado each year.

The Rivers Project Manager plays a key role in carrying out the mission of Wildlands Restoration Volunteers. This position is primarily responsible for developing and managing a portfolio of projects in river and watershed restoration with an emphasis on Larimer, Weld, and Boulder Counties. This position works to provide tangible results for our agency partners while delivering a rewarding experience for our volunteer community. This is a full-time, year-round position, preferably based in WRV's Fort Collins office but with flexibility to be based out of our Longmont office. Exact project portfolio may vary according to the individual's work experience in restoration and may evolve over time according to organization's needs.

REQUIRED SKILLS:

- Natural resource background (such as Ecology, Biology, Botany, Hydrology, Forestry, Natural Resource Management, Landscaping, Horticulture, Agriculture, or related fields)
- Project management skills and experience coordinating complex events
- Experience planning and leading habitat restoration projects or other forms of outdoor stewardship
- Experience with volunteer engagement or group leadership
- Experience building partnerships and collaborations
- Experience with budgeting, reporting or grant-writing
- Excellent communication and interpersonal skills with diverse stakeholders, including volunteers, partner organizations, funders, and suppliers
- Strong teamwork skills
- Computer proficiency, including Microsoft Office
- Willingness to work evenings/weekends as needed
- Able to balance multiple projects and deadlines
- Community-oriented, flexible, and reliable
- Willingness to communicate and follow COVID-19 and other safety precautions

DESIRED SKILLS:

- Experience with trail maintenance and construction
- Knowledge of native plant identification
- Experience working and building relationships with diverse communities
- Spanish language skills highly desired
- First Aid/CPR, Wilderness First Aid, or Wilderness First Responder certification (training provided if not currently certified)
- Qualified and experienced in chainsaw (S212 certification); prefer Faller-B or equivalent
- Qualified and experienced in crosscut saw
- Ability to safely use trucks and trailers on uneven terrain. Experience with trailer safety, DOT laws, ATVs and use of heavy equipment

WILDLANDS RESTORATION VOLUNTEERS

Rivers Project Manager

Job Description

Project Management: Rivers (50%)

- Works with existing partners and funders, follows up on leads, and builds new relationships in order to develop volunteer projects in fulfillment of the Rivers program's objectives
- Plans and implements specific volunteer projects, serving as the "WRV Staff Liaison" (WSL, pronounced "whistle") as assigned. Activities for volunteers may include planting, erosion control, seeding, weeding, irrigation, hand watering, river clean-ups, fencing, wildlife habitat projects, and more.
- Coordinates with the Forests Program Manager for overall watershed health goals and disaster recovery planning, as needed

Project Management: Trails (35%)

- Leads or assists with specific projects in Trails as assigned by the Trails Program Manager.
- Activities for volunteers may include trail construction, trail maintenance, corridor clearing, social trail closure and rehabilitation, structure building, and more.
- Alternatively, other program areas (Habitats, Forests, Seeds, Weeds, Youth) may take the place of Trails projects, depending on individual's work experience and organizational needs.

Program Team Support (10%)

- Manages specific operational tasks for the entire organization
- General administrative support, as required

Supervision (5%)

- Acts as a functional supervisor to other Program Team staff assigned to Rivers volunteer projects, providing mentoring and technical oversight
- May provide primary supervision and guidance to a Seasonal Project Coordinator assigned to the Rivers Program

APPLICATION PROCESS: Please email your resume and cover letter to jobs@wlr.org. Applications will be reviewed starting February 1st and will continue to be reviewed until all positions are filled.

COMPENSATION: This position has a salary range of \$43,000-\$50,000, commensurate with experience. This is a non-exempt position. Employee will earn overtime pay when they work over 40 hours in a week, or 12 hours in a day. WRV offers employees a competitive benefit package including group health insurance, paid time off, paid holiday time off, and Simple IRA enrollment. Additional benefits include discounted pro-deals and professional development opportunities.

COVID-19: WRV's COVID policy requires full vaccination against COVID-19 on your first day of employment. Request for reasonable medical or religious accommodations will be considered.

ABOUT WILDLANDS RESTORATION VOLUNTEERS - WRV is a 501(c)(3) non-profit organization, based in Boulder/Longmont and Fort Collins, Colorado. WRV connects people with nature and promotes community-based involvement in the care of public lands. We engage volunteers (youth and adults) in a wide variety of hands-on ecological restoration and other land stewardship activities. Volunteers see the positive impact they can have on our public lands and develop a deep love of the places they have helped to heal. As a force for empowering individuals to "make a difference," since 1999, we have completed over 1,350 projects, with over \$14 million of volunteer time contributed toward the stewardship and restoration of Colorado public lands. WRV is committed to providing an inclusive environment for our community. We welcome and value all ideas, experiences, and abilities, and we encourage individuals with diverse perspectives and backgrounds to apply. Before applying for this position, we strongly recommend you visit our website at www.wlr.org.

INCLUSIVENESS STATEMENT : WRV is committed to creating an environment for our community that attracts, supports, and engages all people, regardless of differences in experience, background, access to resources, or historical representation in our work. We welcome and value all ideas, experiences, and abilities, and we encourage individuals with diverse perspectives and backgrounds to apply. We believe that diversity strengthens our community and seek to provide an inclusive environment for all staff and volunteers.

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire. Selection and retention in this position is contingent on a successful background investigation. Wildlands Restoration Volunteers does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

WRV will provide reasonable accommodation to applicants with disabilities, where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should contact WRV directly. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

PHYSICAL DEMANDS:

- Ability to operate computers, phones, mobile devices and office equipment
- Ability to interact with volunteers, youth, and agency personnel on a daily basis
- Able to work for long periods of time without break
- Ability to sit at a desk for long periods of time
- Must be able to lift a minimum of 50lbs
- Must have a current and valid driver's license and auto for transportation
- Ability to successfully manage multiple, high-priority tasks in a fast-paced environment