



## WILDLANDS RESTORATION VOLUNTEERS JOB ANNOUNCEMENT

**Title: Bilingual Projects Coordinator**

**Status: Seasonal, Full-Time (preferences for part-time can also be considered)**

**Available Start Dates: April 1 - May 1**

**Available End Dates: September 30 to October 15**

**Location: Longmont, CO**

Note: Staff are currently working remotely when not in the field. We are open to discussion about your preferences for remote vs. in-office work.

Wildlands Restoration Volunteers seeks a bilingual (English/Spanish) Projects Coordinator to support our Youth and Family Program in engaging the next generation of environmental stewards; this position will also support implementation of our Equity and Inclusion Initiative, with a focus on engaging the Hispanic/Latinx community. This position will support a team of experienced staff and will be aided by a large corps of dedicated volunteer leaders. With the guidance of year-round staff, this position will lead groups of 10-30 volunteers in outdoor restoration and environmental education projects and will facilitate our outreach and engagement efforts to the Spanish-speaking community. On-the-job learning in restoration skills and techniques is available; experience with environmental education or ecological restoration is a plus, but not required. Leadership and technical training opportunities are provided, and staff may shadow on additional projects that are of interest to them in order to gain additional knowledge and experience.

**Application Process:** Please email your resume and cover letter to [rachel@wlr.org](mailto:rachel@wlr.org) and indicate "Bilingual Projects Coordinator" in your subject. Applications will be reviewed starting immediately and will continue to be reviewed until the position is filled.

### **Required Skills:**

- Fluency in Spanish
- Experience working with people in the outdoors (paid, volunteer, or personal experience)
- Ability to connect with diverse groups and individuals
- Computer proficiency, including Microsoft Office
- Willingness to work evenings/weekends as needed
- Able to balance multiple projects and deadlines
- Willingness to communicate and follow COVID-19 and other safety precautions
- Driver's license and access to reliable transportation to and from our Longmont, CO office

**Desired Skills:**

- Experience working with youth and families (paid, volunteer, or personal experience)
- Project management skills
- Experience with environmental and outdoor education; natural resources; outdoor stewardship; or environmental science
- Experience coordinating events
- Experience with volunteer engagement or group leadership
- First Aid/CPR or Wilderness First Aid certification

**Compensation:** WRV hourly compensation will be \$17 per hour.

**About Wildlands Restoration Volunteers** – WRV is a 501(c)(3) non-profit organization, based in Boulder/Longmont and Fort Collins, Colorado. WRV connects people with nature and promotes community-based involvement in the care of public lands. We engage volunteers (youth and adults) in a wide variety of hands-on ecological restoration and other land stewardship activities. Volunteers see the positive impact they can have on our public lands and develop a deep love of the places they have helped to heal. As a force for empowering individuals to “make a difference,” since 1999, we have completed over 1,350 projects, with over \$14 million of volunteer time contributed towards the stewardship and restoration of Colorado public lands. Before applying for this position, we strongly recommend you visit our website at [www.wlrv.org](http://www.wlrv.org).

**Inclusiveness Statement:** WRV is committed to creating an environment for our community that attracts, supports, and engages all people, regardless of differences in experience, background, access to resources, or historical representation in our work. We welcome and value all ideas, experiences and abilities, and we encourage individuals with diverse perspectives and backgrounds to apply.

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire. Selection and retention in this position is contingent on a successful background investigation. Wildlands Restoration Volunteers does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor. WRV will provide reasonable accommodation to applicants with disabilities, where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should contact WRV directly. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.