

BILINGUAL COMMUNITY ENGAGEMENT COORDINATOR WILDLANDS RESTORATION VOLUNTEERS



Status: Full-Time (preferences for part-time can also be considered)
State Date: Mid-May to June (flexible)
Location: Fort Collins or Longmont, CO
Job Posting Date: April 13, 2022

Wildlands Restoration Volunteers seeks a bilingual Community Engagement Coordinator who is passionate about WRV's mission to heal the land and build community to join our team for the 2022 season. This position will support WRV in engaging a diverse community of environmental stewards; this position will also support implementation of WRV's Equity and Inclusion Initiative by engaging the Hispanic/Latinx community in Longmont and across the Denver Metro area.

The Community Engagement Coordinator will support a year-round team of experienced staff and will be aided by a large corps of dedicated and inspiring volunteer leaders. Experience with environmental education and ecological restoration is a plus, but on-the-job learning in restoration skills and techniques is also possible. Leadership and technical training opportunities are provided, and staff may shadow on additional projects that are of interest in order to gain additional knowledge and experience.

REQUIRED SKILLS:

- Passion for engaging people with nature
- Fluent in Spanish
- Paid, volunteer, or personal experience engaging and building community with the Hispanic/Latinx community
- Ability to effectively work on diverse teams or with a diverse range of people
- Computer proficiency, including Microsoft Office
- Willingness to work evenings/weekends as needed
- Able to balance multiple tasks and deadlines
- Willingness to communicate and follow COVID-19 and other safety precautions

ADDITIONAL SKILLS: We encourage you to apply regardless of whether you have these skills.

- Experience working with groups in the outdoors (natural resources, landscaping, youth corps, etc.)
- Experience with outdoor stewardship (i.e. restoration, trail maintenance, etc.) or knowledge of local ecology
- Experience with volunteer engagement, youth engagement, or group leadership
- Ability to safely use trucks and trailers on uneven terrain. Experience with trailer safety, DOT laws, ATVs and use of heavy equipment.

The requirements listed in our job descriptions are guidelines, not hard and fast rules. Your experience refers to paid and unpaid experience, including volunteer work, which helps build the competencies, knowledge, and skills that translates directly to our openings. Applying gives you the opportunity to be considered.

APPLICATION PROCESS: Please email your resume and cover letter to jobs@wlrv.org. Applications will be reviewed as soon as they are received and will continue to be reviewed until all positions are filled.

COMPENSATION: WRV hourly compensation will be \$18.00-\$21.00 per hour. This is a non-exempt position. Employee will earn overtime pay when they work over 40 hours in a week, or 12 hours in a day. Additional benefits include discounted pro-deals and professional development opportunities. WRV offers employees a competitive benefit package including group health insurance, paid time off, paid holiday time off, and Simple IRA enrollment with up to a 3% match.

COVID-19: WRV's COVID policy requires full vaccination against COVID-19 on your first day of employment. Request for reasonable medical or religious accommodations will be considered.

INCLUSIVENESS STATEMENT: WRV is committed to creating an environment for our community that attracts, supports, and engages all people, regardless of differences in experience, background, access to resources, or historical representation in our work. We welcome and value all ideas, experiences, and abilities, and we encourage individuals with diverse perspectives and backgrounds to apply.

We believe that diversity strengthens our community and seek to provide an inclusive environment for all staff and volunteers. In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire. Selection and retention in this position is contingent on a successful background investigation.

Wildlands Restoration Volunteers does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor. WRV will provide reasonable accommodation to applicants with disabilities, where appropriate.

Applicants requiring reasonable accommodation for any part of the application and hiring process should contact WRV directly. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

PHYSICAL DEMANDS:

- Ability to operate computers, phones, mobile devices and office equipment
- Ability to interact with volunteers, youth, and agency personnel on a daily basis
- Able to work for long periods of time without break
- Ability to sit at a desk for long periods of time
- Must have a current and valid driver's license and auto for transportation
- Ability to successfully manage multiple, high-priority tasks in a fast-paced environment